

Guidelines for the auto-proctored test:

- Candidates can take the test on a computer/laptop with a functioning web-cam (external or built-in) and continuous internet connectivity for the 120-minute duration
- Please find attached the technical requirements for the test
- We request the candidates to take the test where there is ample lighting; It is their responsibility to ensure that their image is clearly captured
- Each candidate will be assigned a unique username and password along with his or her Cognizant ID. We will enable these during the time slot planned for your campus
- A candidate can attempt the test only once

Malpractices:

- Any malpractice will lead to disqualification:
 - If we find any evidence of malpractice through mechanisms that we have enabled- that particular candidate would be disqualified from the recruitment process as per discretion of the Cognizant team
 - If any other person's image, besides that of the test taker, is captured in the vicinity during the test process, that candidate's test will be disqualified as per discretion of the Cognizant team

Please refrain from doing the following:

- While taking up the online test, please do not move out of the test screen- all instances and movements are captured for audit purposes
- Opening another tab or application like notepad, excel or web browsers like Chrome, Firefox etc. are strictly prohibited
- Please do not try to click print screen or copy the content while the test is in progress- this will lead to instant disqualification
- Please ensure that the web-cam is not covered with any object; The web-cam should be focused on the candidate throughout the test duration
- Please do not try to take any snapshots while the test in progress
- Usage of mobile phones, cameras and any other external devices during the duration of test is strictly prohibited; the test will automatically be terminated upon detection of any external device

Interruptions during the test:

- On the event that the test is halted due to internet or electricity failure, the candidate will be able to resume his/her assessment from the same point it was logged out without losing any time
- We request the candidates to wait for 5 minutes and then login again using the same credentials
- Once logged in, the candidates needs to click on '**Resume Incomplete Test**' and select his/her name and continue the test
- The candidate will be able to login within 2 hours of the test being halted
- The test will expire if the candidate does not login again within the 2-hour timeframe

Guidelines for organizing Combined Campus Recruitment Drive and database collation process to nodal office:

- Database of eligible candidates is to be obtained through the nodal officer who would be the only POC for Cognizant
- We request respective college Placement Officers (POs) to organize the combined recruitment drive through PO relationship only
- We additionally request the college POs to verify all educational credentials (% score) of the students and to share the database of eligible candidates who can attend the combined campus drive with the respective Cognizant campus POC
- Please restrict any form of advertisement (pre-event and post-event) in the media. Circulation of this information be it online, on Google forms, mailers, banners and SMS to gather data or for publicizing the event is strictly prohibited
- Universities/colleges cannot utilize this one-time recruitment engagement with Cognizant for any form of publicity (internal or external)
- Participating universities/colleges cannot use Cognizant's name or logo in their admission procedure or any form of brochures
- Any report to the media using Cognizant's name has to be approved by Cognizant's Corporate Communications team
- Any deviations from the above clauses would be treated as compliance deviations